



CITY MANAGER'S WEEKLY UPDATE

August 15, 2025

Adam J. Brown, City Manager

Council meeting on Monday! Not too big of an agenda.

Today was Hawaiian/Aloha Shirt day at City Hall. This is not a nationally recognized event, just something we did for fun in Keizer. We had a good amount of participation, and some of us were really comfortable in our pacific islander attire.

Community Engagement – I presented at Chamber Greeters with the Keizer Community Fields (KCF) out at the artificial turf fields. There was great attendance and KCF did a great job hosting. I also attended the Parks Board meeting and Rotary this week. The Marion, Polk, and Yamhill County City Managers met today at the Council of Governments (COG) office. It's always a great time to see what is going on in everyone else's community.



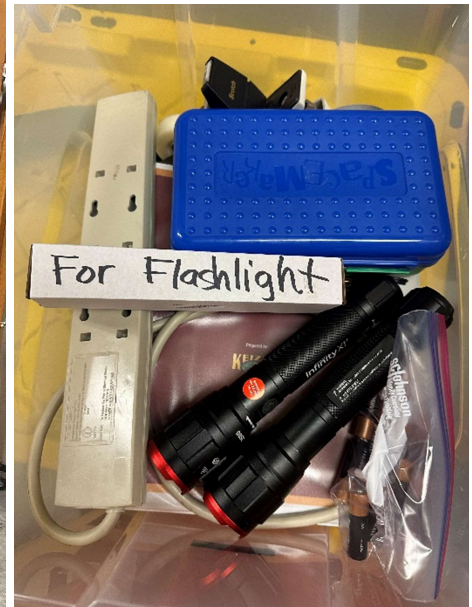
We mourned the loss of one of our city manager colleagues and Keizer community member. Susie Marston passed after a battle with cancer. She was the City Manager in Gervais for many years, past president of the Oregon City/County Managers Association, and has been the finance director in Monmouth for the last year. She has lived in Keizer for all that time. Those who knew her would attest to her kindness, grace, and friendship.

Economic Development – I had a lot of phone tag with realtors this week and received a promising new lead on one of our properties. We are trying to coordinate abatement of the other Keizer Station Area C property owner with the abatement of our own properties with the goal of having them all demolished together. Economic Development Advisor Eric Meurer and I think that's a good investment to prime the land for development.

Distinguished Budget Presentation Award – Assistant City Manager Tim Wood received notification that we once again received the Distinguished Budget Presentation Award. Tim achieved this level of recognition many years ago, but it is a testament to his professionalism that he continues to meet the professional standard.

Emergency Operations – Public Works Permit Specialist Lana Bremer and I updated the Emergency Operations Center (EOC) storage this morning. We replaced our old black bins with clear bins labelled for

each Incident Command System (ICS) position and replaced old flashlights and stored extra batteries outside the flashlights to prevent corrosion. All nicely labelled so that it can be quickly accessed in an emergency. We also reorganized the space to make it a little cleaner. Gone now are the phone books, roller ball mouse, and other primitive implements that were in the EOC storage room from 20 years ago.



Website Launch – Our new website is running ahead of schedule thanks to a great team of Deputy City Recorder Dawn Wilson, Assistant Planner Dena Horner, Public Works Permit Specialist Lana Bremer-Kowalski, Human Resources Generalist Kristen Meyers, and Executive Assistant Alejandra Gallegos so the launch date was moved up from October 14th to October 6th.

Gold Star Memorial – We received notification from Jennifer Palanuk that Salem Leadership Foundation (SLF) matched Keizer United's donation of \$500 with another \$500. Thank you SLF!

Remnant Property – I was finally able to get through to the state to talk about the ownership of the remnant piece left by the transit center. It was in ODOT's portfolio so the Department of State Lands forwarded me to their property manager and they will discuss it at their next monthly property management meeting.

Gubser Resurfacing – We are saddened by the delay in the resurfacing project, but I am thrilled that we were able to successfully use our emergency notification system to send out alerts by phone, text, and email to communicate the delay. Public Works came up with a plan quickly to remedy the issue of the base not being solid enough and the contractor has been good adapting to the situation and working with us on communication with residents.

Strategic Planning – We will be getting together the workgroup soon to work on the Keizer Strategic Plan. Good progress was made on the data and we should be ready to collaborate on it soon.

City Hall Selfie Day – This national day was recognized on Tuesday with staff getting together for the second year. We had great participation from all the departments.



This year the council organized themselves and snapped a picture together too! Way to go council! They even managed to get an out of town Councilor Christopher in there. I love it!



Planning

The building permits for a new 20-unit Apartment Complex on Willow Lake Rd are ready to be issued, awaiting fees to be paid.

We have fielded several questions regarding the building at 4747 River Rd (previously Freeman Chiropractic). What started as a simple re-roof permit has turned into a “re-build”. Apparently, when the contractor began doing the repair to the roof system, extensive water damage was found which necessitated removal of just about all of the building. Permit applications and plans have now been submitted. An accounting office is going to be located at the new building, which will be the same footprint as before.

The Laurel Park Apartments on Weeks Drive applied for building permits to repair and replace siding, windows, and decks for the complex.

Code enforcement continues to hum! Planning Department Specialist Megan Hurley received 16 new complaints from one individual in the Terrace Green neighborhood alone!

The developer for the Ila-Vey property on River Road has reserved space at the Civic Center to host a neighborhood meeting on September 25th. This meeting is not city sponsored or part of the land use approval process. The development team indicated their desire was to hear from the neighborhood (McNary Estates specifically) prior to finalizing their application materials and submitting them to the City for consideration. Just a friendly reminder that any future Master Plan application will be processed as a quasi-judicial land use decision with public hearings before both the Planning Commission and the City Council so Planning Commissioners and City Council Members be sure to be mindful of any ex-parte contact regarding this issue.

Public Works

Water Division

Steven Ct mainline extension - Will be tying in services hopefully next week after good bac-t samples

Staff is working on the Hydrant Program.

Parks Division

Work continues at the bathroom out at the artificial turf complex. The building is stubbed for plumbing and the pedestrian trail pieces are continuing to get paved.

Streets/Stormwater Division

The contractor for the resurfacing project has completed a number of streets and will be busy next week in the Gubser neighborhood treating the soil to make it stable before paving.

The McLeod 36” outfall storm pipe replacement project is almost complete, items left are the fence installation and driveway inspection.

Environmental & Technical Division

DEQ issued the draft NPDES Phase II permit for review by jurisdictions. We are reviewing this internally prior to Association of Clean Water Agencies (ACWA) draft review next week.

Rolling out [recycling acceptance updates](#) for Recycling Modernization Act

Compliance corner newsletter for construction audience was sent August 5 to address erosion control topics/issues.

Vegetated Stormwater Facility (VSF) education is ongoing with the neighbors.

Stream Health Assessment (Total Maximum Daily Load (TMDL) activity) will begin the week of August 25 to survey shade, vegetation cover, bank slope, and other parameters. One streamside resident has applied to our streamside plant program for 2025, still seeking more participants.

Our Geographic Information System (GIS) tech pushed a large set of improved assets to Public Works Maps with improved accuracy and attributes.

[Trashy Tuesday](#) August 19 at Clear Lake Park

[Stream Celebration](#) August 21 at Bush Pasture Park

Police

Patrol Division

Officers responded to a residence due to the report of a disturbance. After officers arrived, contact was made with a female and her boyfriend. It was determined there was a valid restraining order in effect, stating the boyfriend was not supposed to have contact with the female. The male was transported to the Marion County Jail.

Officers responded to a business due to the report of a physical fight between four males and then a reported shot being fired. Two involved vehicles left before officers arrived. Officers were unable to locate any shell casings on scene and were unable to locate any victim(s). This case is still being investigated.

Officers responded to a residence due to the report of a male showing up there where a protected party of a valid restraining order resides. It was reported the male left on foot. Officers were able to locate the male, who was taken into custody, and transported to the Marion County Jail.

An officer responded to a business due to the report of a male having attempted to steal merchandise. It was determined the male had an active warrant for his arrest. The male was transported to the Marion County Jail on the warrant and theft in the second degree.

Officers responded to a residence due to the report of a disturbance. It was later reported that a juvenile male involved left with a gun. The juvenile male was located, admitted to having a firearm, but said he dropped it before officers located him. Officers were able to locate the firearm with the assistance of a K9. The juvenile male was transported to the juvenile detention center on an unlawful possession of a firearm charge.

Officers attempted to conduct a traffic stop on a vehicle where the female driver, whom had a warrant for her arrest, switched seats with the male passenger before fleeing on foot from the vehicle. Officers were able to catch up to the female, who was taken into custody.

An officer was parked and observed a vehicle speeding by them at a high rate of speed for the area and driving recklessly. The officer attempted to catch up to the vehicle, but was not successful. This investigation is on-going.

Officers responded to a business due to the report of a male loading up multiple items on a flat cart. Officers arrived as the male was attempting to load up multiple electrical wires and pipes belonging to the business. The male also had a crate of beverages, which he admitted he had taken from another business. The male was taken into custody for the thefts and transported to the Marion County Jail.

Criminal Investigation Division (CID):

In the past week, detectives has been assigned multiple cases involving adults engaging in alleged sexual contact with minors, as well as sexual abuse cases involving juvenile suspects. Detectives work closely with the Oregon Department of Human Services (DHS) and Liberty House Child Abuse Assessment Center during these investigations. Detectives are also following up on an incident involving an attempted theft of an ATM from a local bank, and conducting additional follow-up on recent stabbing and shooting incidents, including providing assistance to another local agency with a shooting case. One of the detectives is assisting the Patrol Division with training a new officer this week.

Traffic Safety Unit (TSU):

Our Traffic Safety Officer has spent several hours conducting education and enforcement as it relates to speed, seatbelt, and distracted driving. He has been working on addressing parking complaints, which has resulted in multiple vehicles being towed as abandoned.